

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 29 OCTOBER 2020

MEETING: Bicester Strategic Delivery Board DATE AND TIME: 29 October 2020 at 10:30am VENUE: Virtual Teams meeting		Board Members: Cllr Barry Wood (CDC) (Chairman) Cllr Ian Hudspeth (OCC) Cllr Colin Clarke (CDC) Cllr Richard Mould (BTC) Cllr Lynn Pratt (CDC) Cllr Jason Slaymaker (BTC) Cllr Lawrie Stratford (OCC) Cllr Michael Waine (OCC) David Crook (Homes England) Robert Jolley (Cherwell District Council (CDC)) Graham Perryman (Bicester Chamber of Commerce) Rosie Rowe (NHS Clinical Commissioning Group (CCG)) Lyndon Robinson (Bicester Vision) Veronica James (Environment Agency (EA)) Attendance as required (MHCLG)		
	TOPIC	PURPOSE	Action	Comments / outcomes
1.	Apologies	Received from Cllr Ian Hudspeth, Cllr Ian Corkin attending in place; Cllr Lynn Pratt.		
2.	Notes of previous meeting and matters arising – 29 July 2020	Page 1, item 1, Apologies – query raised if a replacement has been appointed for Cllr Gaul. Note from Bicester Town Council – no appointment has been made to date. To be discussed at the next Town Council meeting on 23 November. The notes were agreed.		BTC Chief Officer advised Cllrs Mould and Pratt advised that BTC are reviewing their membership of the SDB and therefore the decision is deferred.
Governance				
3.	Review of SDB	Dean Fischer, interim Bicester Delivery Manager, gave a presentation on the Review of the SDB. The Task and Finish Group met for the first meeting to discuss the role and function of the SDB and to shape and scope the review process. Best practice is also being sought from Aylesbury Garden Town and Homes England. Progress is on track with the timeline to bring final recommendations from the review to the SDB in January 2021.		

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		<p>A review survey has also been circulated to SDB Members, with the opportunity of a 121 Teams meeting or tel call to give additional feedback. The Chairman highlighted that input is required by Board Members and encouraged them to complete the survey and take part in the 121 interview where possible. Deadline to complete the survey is Wednesday, 4 October.</p> <p>Action: All Board Members to complete the SDB review survey by 4 December and to contact Dean Fischer 01295 221539 or Sue Cavalier 01295 221779 to arrange a meeting to give additional feedback.</p>	All	Additional reminders sent 3 and 17 Nov
Development and Investment				
4.	Update on the Bicester Town Centre Task Group work	<p>Robert Jolley, Assistant Director – Growth and Economy, updated on progress made to date.</p> <p>Following the town event held in June 2019, a feedback event, originally planned due to take place in March 2020, has now been rearranged for November 2020, for the original stakeholders. The purpose of the event is to update on progress of the vision and an outline plan for Bicester. A public consultation event will take place in 2021.</p> <p>Robert Jolley thanked the Task Group, which consists of members of the business community, community organisations and CDC officers, as they have voluntarily given their time to progress this work.</p>		
Garden Town				
5.	Programme update	<p>Dean Fischer, interim Bicester Delivery Manager, gave a presentation on the report of the work to date, which gives updates on:</p> <ul style="list-style-type: none"> • Capacity funding • Bicester Air Quality Management Area • Southern Connectivity in the Town for Walking and Cycling • Access to the countryside project • Town centre and Market Square • Graven Hill community house 		

		As part of the SDB Review, the Garden Town programme will become the core of SDB meetings going forward. Central to Garden Town work is the support from Homes England to accelerate the delivery of new homes.		
Healthy Bicester				
6.	Programme update	<p>Rosie Rowe, representing the NHS CCG and Healthy Place Shaping Lead for CDC, presented the Healthy Bicester Programme update report, on three priority areas:</p> <ul style="list-style-type: none"> • Promotion of active travel and support for the safe return of schools • Promoting physical activity in outdoor spaces • Sustaining volunteering and support for local community groups <p>Cllr Michael Waine noted the increased in walking and cycling but commented that although funding has been put into walking and cycling, footpaths and footways are in a poor state and funding needs to be invested in this.</p> <p>Concern raised from Bicester Town Council (BTC) re children and families gathering after school in play areas and exceeding maximum safe numbers. BTC would appreciate assistance to help raise awareness of social distancing in communication with schools to reinforce awareness of social distancing.</p> <p>Cllr Corkin acknowledged the response from volunteers across the district and the networks that are in place with local knowledge has been essential during shielding and ongoing support for individuations and suggested that this should be acknowledge in some way.</p> <p>Cllr Stratford advised OCC are liaising with the Government to make school buses the same as public transport re requirements to wear a mask.</p> <p>The Board noted the report.</p>		

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Infrastructure				
7.	Update: a) NW Bicester Rail Underbridges and realignment of A4095 Howes Lane b) Oxford Cambridge Expressway c) London Road Level Crossing d) A41 Scheme e) Misc.	<p>Jacqui Cox, Infrastructure Locality Lead Cherwell & West, OCC, presented the report with updates on:</p> <ul style="list-style-type: none"> (a) North West Bicester Rail Underbridges and realignment of A4095 Howes Lane (b) Oxford Cambridge Expressway (c) London Road Level Crossing (d) A41 Corridor Study <p>Cllr Waine welcomed all the work with the rail project and thanked officers for ensuring this has happened. He also raised concern re planning/inspector decisions that affect the A41 and continued queuing and congestion. The SE link road is a vital part to resolving the congestion.</p> <p>Concern also raised that although new housing is bringing infrastructure, there are limited benefits for existing residents.</p> <p>Action: the Bicester Delivery Team to update the benefits to Bicester residents from the Garden Town programme for the next SDB meeting.</p>	Dean Fischer	Growing Bicester timeline updated. BDT Comms collating ways to promote to residents
8.	Park and Charge Project	<p>A presentation was given by Jenny Figueiredo, Electric Vehicle (EV) Charging Projects OCC/CDC Liaison, iHub Innovation Team and Sam Thomas, Sustainability Project Officer.</p> <ul style="list-style-type: none"> • Park and Charge will be coming to two car parks in Bicester – Cattle Market and Claremont. • Work will start on Cattle Market (pilot for the scheme) on w/c 9 November – 12 charging spaces being installed initially, with further 4 to follow. • Residents and car park users will be notified via signage and letter drops, 		

		<p>and a press release will go out w/c 2 November once contracts all signed.</p> <ul style="list-style-type: none"> • Cattle Market will go live to public end of Jan 2021, alongside major communications campaign, incl online event focussed on Bicester site February 2021. <p>The Chairman clarified Claremont car park, not Claremont Road.</p> <p>Cllr Waine was delighted to see the scheme taking place and requested a copy of the slides.</p> <p>Action: Copy of the presentation to be circulated to Board Members.</p>	Jenny Figueiredo	Completed 30/10/20
9.	Any Other Business	The Chairman thanked Members for attending and the feedback given.		
	Date of next meetings	2021 dates: To be confirmed. Venue: Virtual online by Teams		